

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING OCTOBER 1, 2018

The Harrison Township Trustees met in regular session on October 1, 2018 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble
Guest	Tony Sharp
Guest	Joseph Skaggs
Guest	Larry Kretzmann, SWLCW&SD

**-Mark Van Buren moved to approve the following:**

- 1. The minutes of the September 4, 2018 regular meeting**
- 2. Payment advice #74-2018 through #77-2018**
- 3. Bills and Payroll, warrants 16526 through 16586**
- 4. The September Bank Reconciliation**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Zoning Report – Tom Frederick, Zoning Inspector  
The September permit and fees total was \$2,639.18.

**-Ray Foor moved to approve registration fees and any necessary expenses for Tom Frederick and Vickie Noble to attend the OTA Zoning Inspectors Group Meeting on October 26, 2018. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Tom has recently become aware that nuisance properties that are in foreclosure cannot have a special assessment (nuisance property mowing fee) collected on that property. Tom will find out what the options are for the township.  
Tom reported that he is following up on the water issues in the River Forest Subdivision with Denise Brooks at Soil and Water.

Road Report – Ben Patterson, Road Superintendent

Ben shared estimates to remove dead trees from the Cemetery on Blacks Road. They are as follows.

- |                                   |            |
|-----------------------------------|------------|
| 1. Tree King                      | \$5,100.00 |
| 2. Stumps of Time Removal Service | \$2,500.00 |
| 3. McCullough's Tree Service Inc. | \$1,965.00 |

Discussion took place concerning clearing the lot of underbrush. The tree service cannot come in until some cleanup has been finished. The township road crew will work on clearing the lot.

**-Mark Van Buren moved to approve a purchase order to McCullough's Tree Service Inc. for \$3,000.00 to remove dead trees from the Cemetery on Blacks Road. Ray Foor seconded the motion. Discussion: The extra funds were added to the purchase order in case more work needs completed once on site. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben explained that he has arranged for a skid loader with attachment from Bobcat of Columbus to demo for eight hours at no charge. He will use this to clear the Cemetery.

**-Mark Van Buren moved to approve a purchase order to Bobcat of Columbus for a skid loader with attachment to clear the underbrush at the Cemetery on Blacks Road in the amount of \$1,500.00. Eric Smith seconded the motion. Discussion: This PO will only be used if more than eight hours of use is needed. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to allow the fiscal officer to move up to \$20,000.00 within the General Fund if needed for the cleanup of the Cemetery on Blacks Road as well as open blanket purchase orders to cover expenses. The motion further states that a super blanket certificate in the amount of \$7,500.00, account code 1000-410-329-0000, Other – Property Services is approved (funds that are currently appropriated for the line item). Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben reviewed the current situation with the sinkhole in Lexington Woods Subdivision at 27 Calumet Drive, Granville. They have placed a camera and injected die to uncover the issue. They will need the TV truck to come again and form a plan to repair.

**-Eric Smith moved to approve a purchase order for \$1,500.00 to Dreier and Maller for a TV truck to work on the sinkhole at 27 Calumet Drive, Granville. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben reviewed several projects that he is working on.

He had a resident at 337 Cherokee Trail who is having trouble with water runoff. He will need to replace his own culvert with a larger size or the township can make it an open ditch.

**-Mark Van Buren moved to approve up to \$150.00 each for the three road employees to purchase safety work boots. Purchase must be made by year-end. Ray Foor seconded the motion. Roll call: Smith NO, Van Buren YES and Foor YES. The motion passed.**

From the floor – Joe Skaggs

Mr. Skaggs attended to check on Tom’s progress with his neighbor and the setback of their accessory building. Mr. Skaggs would like to build an accessory building and does not have the 15’ required setback. The trustees informed Mr. Skaggs that he would need a 15’ setback or pay \$500.00 and go through the BZA hearing process.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that the rates have stayed the same. The district is running a study and rate adjustments will come next year. Discussion was had concerning a meeting about the US-33 to SR-161 Thoroughfare Plan. Larry reviewed other projects within the district.

**-Eric Smith moved to appoint Larry Kretzmann to another three (3) year term as Harrison Township’s Representative to the Southwest Licking Water and Sewer District Board. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Trustee Van Buren announced that the West Licking Fire Station 405 Grand Opening Ceremony will be held on October 11<sup>th</sup> at 6:00 p.m. at 13112 Morse Road, Pataskala.

The fiscal officer reported a resident call from Helen Addis concerning a road sign on Hollow Road.

**-Eric Smith moved to adopt Resolution 2018 10 01 01, which states: PERSONAL PROPERTY (DISCARD/SALVAGE). Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.**

The fiscal officer reported that the PEBA Dental Plan through Delta Dental will be renewing “as-is” for the fourth year in a row. The rates will stay the same and are guaranteed through January 1, 2020.

**-Eric Smith moved to renew the PEBA Dental Plan through Delta Dental with no increase in premium. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The trustees will discuss renewing the Assistant Zoning Inspector’s Bond at the next meeting.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The September Bank Reconciliation was reviewed and signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:04 p.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolution 2018 10 01 01 is a part of the October 1, 2018 minutes.