

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING NOVEMBER 6, 2017

The Harrison Township Trustees met in regular session on November 6, 2017 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble
Guest	James Organ, One Source Advisors
Guest	Jim Hannahs
Guest	Brad Williams, 4671 Beaver Run Road
Guest	Shelby Williams, Ashcraft Drive
Guest	Joe Dryden
Guest	Larry Kretzmann
Guest	Tom & Martha Tykodi

From the floor – Joe Dryden

Mr. Dryden explained that he would have a Street Light Petition for the Board once it arrived. Tom Frederick explained the process that follows the acceptance of the petition.

From the floor – Shelby Williams

Ms. Williams was checking on the progress of the Ashcraft Drive request for engineering that the trustees have filed with the county. Trustee Van Buren will check with the Engineer. She also stated that the culverts are plugged. Ben Patterson will check on this matter.

From the floor – Jim Hannahs

Mr. Hannahs ask if the Township Map could be placed on the website. The trustees explained that the Township Zoning Map is on the website, click on Departments, then click on Zoning.

From the floor – Jim Organ, One Source Advisors

The township's health insurance policy is on a fifteen month renewal, January 1, 2018. Jim explained a new program with 24/7 access to doctors by phone. There is a monthly charge per employee. He reviewed quotes from Anthem, UHC and MMO. Aetna has no offer for townships. Decision will be made in December.

From the floor – Joe Dryden

Mr. Dryden is a resident of Harrison Meadows Subdivision and presented the Board with a Street Lighting Petition (RC 515.02 & RC 515.03). There are 30 lots in Harrison Meadows.

-Mark Van Buren moved to hold a Public Hearing on December 4, 2017. The Board has been presented with a notice of Street Light Petition for Harrison Meadows Subdivision in Harrison Township. The Public Hearing will start at 5:00 P.M. at the intersection of Blue Grass Drive and Buttercup Court, Pataskala, for viewing to determine the necessity of the improvement. Once adjourned at this location, the Board will resume the Public Hearing at 7:00 P.M. at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio 43062. Tom Frederick will be the designee to serve notice to landowners in Harrison Meadows Subdivision. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Martha Tykodi

Mrs. Tykodi attended the meeting on behalf of the West Licking Historical Society. She shared pictures of a voting booth (which was a small building on wheels) from the early part of the twentieth century. The voting booth was used in Franklin County. The Historical Society would like to preserve this historical building and move it to the township complex near the Depot and old Township Hall. All three trustees were in favor of the voting booth being moved to the township complex.

-Ray Foor moved to approve the following:

- 1. Minutes of the October 2, 2017 regular meeting**
- 2. Payment advice # 186-2017, 189-2017, 190-2017 & 191-2017**
- 3. Payroll and bills, warrants 15938 through 15990**

Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report – Tom Frederick, Zoning Inspector

October zoning permits and fee total was \$1,591.46.

Tom reported that the Licking County Planning Commission approved the proposed variance (application number 2017-045-V) for Maronda Homes.

Tom mailed a violation letter to 125 Ashcraft Drive and will send a thirty day notice to a property on Creek Road for Junk Motor Vehicle Violation.

Tom presented a picture (showing a corn field) from Carl Wheeler concerning the view of traffic at the intersection of Gale Road and Refugee Road. Tom will work with the owner.

Tom received Preservation 2000 from Betty McCullough that will be kept at the township hall.

From the floor – Larry Kretzmann, SWLCW&SD

The District is receiving more calls concerning water to State Route 310. The Hollow Road project is moving forward through the second half of 2018.

Road Report – Ben Patterson, Road Superintendent

-Mark Van Buren moved to approve a purchase order to Lucas Truck Sales, Inc. for \$5,000.00 for truck repair. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

County Resolution 92-156 was reviewed. A petition to vacate a portion of a ditch in Ellington Village Section 2 and install new storm structures and pipe to accommodate the drainage for the area in Harrison Township was filed by Terry E. Andrews on October 10, 2017.

On November 14, 2017 at 11:00 a.m., at the ditch site in Harrison Township, as the time and place of the view thereon and also on November 28, 2017 at 11:00 a.m., at the Licking County Commissioners Office as the time and place for the first hearing on the petition. Set by the Licking County Commissioners.

Ben reported that truck #7, F250, needs repair (dust shields) and shared estimates as follows:

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| 1. Mathews Ford Inc. | \$1,031.00 |
| 2. McDonald Auto & Truck Repair | \$559.66 |
| 3. Larry Harer Goodyear | \$728.26 |

-Mark Van Buren moved to approve a \$5,000.00 purchase order for truck repair to McDonald Auto & Truck Repair. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben reported that the John Deere 6230 needs new tires, estimates as follows:

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| 1. Ohio Tire Sales | \$1,130.00 |
| 2. Best One Tire & Service | \$1,121.00 |
| 3. Bob Sumerel Tire Company | \$1,265.92 |
| 4. Smetzer's Tire Center, Inc. | \$1,459.93 |

-Mark Van Buren moved to approve a purchase order for \$1,200.00 to Ohio Tire Sales to replace tires on the John Deere 6230 tractor. Discussion: Ohio Tire was chosen because they are a local business. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented an estimate from Tree King Tree Services, Inc. to remove trees from the road right of way for \$23,760.00 and at the Cemetery for \$2,975.00. Trustees will discuss at the December meeting.

Ben reported on the Township Sewer Project and progress is slow. Ben will follow up with contractors to have plans and estimates prepared by the December meeting.

Ben reported that on call part time employee Dwight Sager died on November 5, 2017. Ben turned in the Road Department employee evaluations'. Tom Frederick turned in his employee evaluation also.

Trustee Van Buren reviewed items of the Employee Handbook that the Prosecutor has reviewed including a Social Media Policy.

-Eric Smith moved to accept letters of interest for a position on the following Boards:

- 1. Harrison Township Zoning Commission. This Board meets on the 1st Tuesday of each month.**
- 2. Harrison Township Board of Zoning Appeals. This Board meets as needed.**

All letters of interest along with a resume may be mailed to Carolyn Elder, Fiscal Officer at 3886 Outville Road, Granville, Ohio 43023 or emailed to celder2@columbus.rr.com no later than December 4, 2017. Interviews will be held on December 28, 2017. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The trustees reviewed remaining vacation time for the Road Department employees. The fiscal officer received a letter from the Ohio Division of Liquor Control for Vicky AB INC DBA Vicky Mart, 7032 Broad Street. They applied for a B NEW 9266521 permit. The trustees do not want to request a hearing.

The fiscal officer reported the Auditor of State will waive the \$50.00 monthly hardware surcharge for one year.

The United States Department of Commerce mailed information for the Decennial Census Program. They would like to have an updated residential address list from the township. The township does not have this information and will not respond.

-Mark Van Buren moved to approve a purchase order to Ohio Bureau of Workers Compensation for the annual premium in the amount of \$17,000.00. \$7,000.00 from General Fund and \$10,000.00 from the Road & Bridge Fund. The invoice will be mailed to the township in December. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed the Statement of Pooled Securities as of September 30, 2017. The trustees reviewed and signed the September and October Bank Reconciliation and Statements.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:42 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer