

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING NOVEMBER 5, 2018

The Harrison Township Trustees met in regular session on November 5, 2018 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, Zoning Secretary
Guest	Deborah Morgan, 268 Middleground Road
Guest	Ed Corns
Guest	Lee Morgan
Guest	Joe Skaggs
Guest	Zane Wilson
Guest	Brad Williams
Guest	Craig S. Van Horn

From the floor – Deborah Morgan

Deborah Morgan lives at 268 Middleground Road. She obtained zoning permit #6581 on September 6, 2016 for an accessory building (In the name of Lee and Deborah Morgan). Currently a neighbor on the east side is upset with the placement of the shed because he believes that the 15' setback has not been met. Ms. Morgan shared copies of her permit and attached map showing placement of the building. The permit states that the rear yard clearance on the west side would be fifteen feet. The attached hand drawn map shows a 10' rear yard clearance. Ms. Morgan stated that the building is approximately 10.7' from the property line. Ms. Morgan requested that the trustees grant her a variance with no cost to her. The trustees responded that they do not have the authority to grant a variance, only the Board of Zoning Appeals. Ed Corns, son in law of Ms. Morgan, joined in the discussion. Trustee Van Buren reviewed the situation and recommended the Board of Trustees to waive the \$500.00 application fee and costs to apply for a variance and hold a hearing through the Board of Zoning Appeals. The resident would have to abide by the decision of the BZA. Trustee Foor apologized to Ms. Morgan that her permit (which did state 15' setback) was issued without the hand drawn map being corrected.

**-Mark Van Buren moved to approve waiving the application fee of \$500.00 and all other costs associated with an application for variance for the Board of Zoning Appeals to hold a hearing for Lee and Deborah Morgan, 268 Middleground Road, Pataskala. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

From the floor - Joe Skaggs

Mr. Skaggs is the neighbor of Deborah Morgan who is upset that her accessory building does not have a 15' setback. He would like to place an accessory building on his property with a setback less than 15'. Mr. Skaggs asked the trustees to waive his fee to apply for a variance. The trustees responded that this is not possible since he has not applied for anything yet. Trustee Van Buren explained that Mr. Skaggs could apply for a variance and have his BZA hearing on the same night as Ms. Morgan. This would lessen the overall cost for his hearing since the cost would be split between the two variance applications.

The next available date for a BZA hearing would be November 27, 2018 and the application would need submitted by November 13, 2018.

From the floor – Zane Wilson

Mr. Wilson is a resident of the Indian Hills Subdivision at 337 Cherokee Trail. He attended to find out what the Engineer recommended concerning the drainage issues on Cherokee Trail. He was told to install a 15" culvert where his current 12" culvert is. He stated that excess water is coming off the golf course and the three houses across the road from him. The Road Superintendent had met with Kurt Simross and he recommended the 15" culvert. Craig Van Horn joined in the discussion because these drainage issues also affect him. The trustees recommended that Ben Patterson contact Dan Blatter to look at the situation.

Zoning Report – Tom Frederick, Zoning Inspector

The October zoning permit and fees total was \$1,656.38.

Tom reviewed LCPC Application #2018-026-V. A variance from Section 8.10 Table 14 of the Licking County Access Management Regulations was approved for Alvaro Cruz at 6981 Beecher Road.

The topic of ditches in the Beechwood Trails Subdivision was brought up and the trustees are disappointed that they are not being mowed. They are the responsibility of the Licking County Soil and Water District. Trustee Smith will draft a letter to the LCS&WD.

The trustees would like to have an opportunity to comment or express concerns to the Licking County Planning Commission on applications that are in Harrison Township before the staff report is complete. Tom Frederick and Trustee Smith will draft a letter concerning this topic.

**-Mark Van Buren moved to approve the following:**

- 1. The minutes of the October 1, 2018 regular meeting**
- 2. Payment advice #83-2018 through #86-2018**

**3. Bills and payroll, 16587 through 16652**

**4. The October Bank Reconciliation**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

At year end there will be a term expiring on both the ZC and the BZA. The trustees all agreed that letters of interest should be turned in to Carolyn Elder, Fiscal Officer no later than November 30, 2018. The notice of available positions on the ZC and the BZA will be posted at the township hall and on the township website.

Road Report – Ben Patterson, Road Superintendent

Ben presented two estimates for repair of the sinkhole in Lexington Woods.

1. Dreier & Maller, Inc. \$35,000.00
2. Granite Construction, John Murphy \$35,000.00

**-Mark Van Buren moved to approve a purchase order for \$40,000.00 to Dreier & Maller, Inc. to repair the line in the sinkhole on Calumet Drive South in Lexington Woods. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben reported that the Cemetery on Blacks Road has been cleared and there are cut trees left at the site. Ben ask if residents could cut the logs for firewood. Residents will have to fill out a release of liability form with the Road Superintendent.

**-Ray Foor moved to adopt Resolution 2018 11 05 01 which states: The Harrison Township Board of Trustees, pursuant to R.C. §505.10, is authorized to dispose of Township property that is no longer needed for public use, is obsolete, or is unfit for the purpose for which it was acquired, has no fair market value and the Board may discard such property. Downed trees in the Cemetery on Blacks Road. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.**

Ben shared a list of curbs that need repair in Jefferson Ridge. Ben would like to do the work next summer. 295' of curb needs to be replaced. Ben will obtain estimates.

Ben started a discussion concerning the use of township work cell phones. Two road employees as well as the Zoning Inspector don't use their work cell phones often. Ben Patterson would need to keep his township issued cell phone. Discussion took place.

**-Eric Smith moved to discontinue use of township issued cell phones for Road Workers, Mike Stickle and Brandon Menninger as well as the Zoning Inspector, Tom Frederick. Note: Ben Patterson, Road Superintendent would continue use of a township issued cell phone. Note: Equipment will be turned in to Ben Patterson, Road Superintendent. Ray Foor seconded the**

**motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The trustees requested that employee evaluations be completed and turned in by the second meeting in December.

From the floor – Vickie Noble

Vickie announced that the Outville Christmas Parade would be December 8, 2018.

**-Ray Foor moved to approve renewing bonds for the following:**

- 1. Road Worker, Mike Stickle**
- 2. Road Superintendent, Ben Patterson**
- 3. Assistant Zoning Inspector, Vickie Noble**

**Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The fiscal officer presented the itemized report of distribution of estimated undivided Local Government Fund for Calendar Year 2019. Harrison Township will receive \$17,606.14.

The township's electric supplier is Capital Energy Ohio and the contract expires on December 3, 2018. Trustee Smith will seek renewal through Trebel.

Jim Organ did not attend the meeting. The health insurance renewal will be discussed at the next meeting.

**-Eric Smith moved to hold a Harrison Township Records Commission meeting on December 18, 2018 at 9:15 a.m. at the Harrison Township Hall. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The October Bank Reconciliation was reviewed and signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:25 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolution 2018 11 05 01 is a part of the November 5, 2018 minutes.