

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING MAY 6, 2019

The Harrison Township Trustees met in regular session on May 6, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, Zoning Secretary
Guest	Jim Organ, One Source Advisors
Guest	Andy Leitch, Burnham & Flower
Guest	Sharon Doughty, The Ohio Plan
Guest	Kari Elkins, 94 Kelley Marie Drive
Guest	Dan Elder
Guest	Carel & Bonnie Ellinger, 4775 Columbus Road
Guest	Terry Andrews, Ellington Subdivision
Guest	Kenny Bing, Ferris Road, Columbus
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Sharon Doughty, The Ohio Plan

The township currently has an insurance policy with The Ohio Plan. She passed out policies for the board to review. Sharon reviewed how the township’s policy works and the coverage for the upcoming renewal. The renewal premium will be \$11,493.00. \$7,585.00 for Roads, \$230.00 for Cemetery and \$3,678.00 for General.

From the floor – Andy Leitch, OTARMA

Mr. Leitch brought a proposal for the township’s insurance for the 2019/2020 policy year. He explained about OTARMA. The township would be a member and have ownership. Five to ten percent of your premium would be refunded at the end of the year. They have 1021 members currently. OTARMA is endorsed by the Ohio Township Association. Their premium quote was \$12,056.00 for the 2019/2020 policy year.

From the floor – Kari Elkins

Ms. Elkins is a resident of Roland Estates. She inquired about what residents can do concerning the water/drainage issues on Kelley Marie Drive. She had checked with the County Engineer.

She had an all hazards mitigation plan. Trustee Van Buren explained the process that the township went through trying to approve a ditch petition and talked about options. Trustee Van Buren stated that the township could go in and make open ditches.

7:00 p.m. – Open Jefferson Ridge Subdivision Curb/Drainage Project Bids

G&G Concrete Construction LLC \$86,237.50

This was the only bid received. The Licking County Engineer's estimate was \$48,921.35. Therefore the board is unable to accept this bid. The trustees rejected this bid.

Discussion took place on how to handle this project. It will not be re-bid. The trustees want the drops completed and the curbs will be repaired/replaced in 2020. Ben will obtain estimates to complete the smaller project and present them at the next meeting.

Zoning Report – Tom Frederick, Zoning Inspector

The April zoning permit and fee total was \$4,052.28.

Tom reported that he had requested estimates to landscape the mound along the driveway to the township complex. He is working with a resident on Riva Ridge concerning cleanup and reviewed several other properties.

-Mark Van Buren moved to approve the following:

- 1. The minutes of the April 16, 2019 special meeting.**
- 2. Payment advice #34-2019 through 37-2019.**
- 3. Bills and payroll, warrants 16912 through 16956.**
- 4. The April bank reconciliation.**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Larry reported that the district's General Manager has resigned with a 90 day notice. He reviewed water usage of business in the district and reviewed current projects. The water plant is up and running but not yet computerized.

Road Report – Ben Patterson, Road Superintendent

Ben reported that the ODOT road salt contract will be awarded soon. Ben reported that 740 Hillgail Circle has seeded the ditch before a final inspection. The trustees want Ben to perform all final inspections of permits issued. Ben responded that resident/builders do not call in for the final inspection. The trustees want him to send certified letters to all who have not received final inspections and go out and inspect 740 Hillgail Circle.

The meeting was placed on hold at 7:30 p.m. to hold a Public Hearing for the administrative review of Ellington Subdivision. The minutes of the public hearing are a separate record.

The Public Hearing ended and the meeting was back in session at 7:37 p.m.

Road Report continued – Ben Patterson, Road Superintendent

Discussion took place about the Beaver Run Road Culvert #1 and #2 Project. The 24” culvert will need a half headwall because of the overhead electric wires and there would not be room for a crane.

The Licking County Engineer Estimate for the Beaver Run Road Culvert #1 (near 4851 Beaver Run Road) was \$23,995.00.

After filling out a Force Account Project Assessment Form (Estimate) with the County Engineer, the Force Account estimate was \$14,639.70.

The Licking County Force Account Engineer Estimate for the Beaver Run Road Culvert #2 (5188 Beaver Run Road) was \$44,195.00.

After filling out a Force Account Project Assessment Form (Estimate) with the County Engineer, the Force Account estimate was \$28,450.15.

The trustees discussed and decided that both projects could be completed by the township if a crane and excavator was hired with considerable savings.

-Mark Van Buren moved to approve completing the Beaver Run Road Culvert #1 Project (near 4851 Beaver Run Road) by Force Account and the township completing the work. The Force Account Estimate was \$14,639.70. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor moved to approve completing the Beaver Run Road Culvert #2 Project (near 5188 Beaver Run Road) by Force Account and the township completing the work. The Force Account Estimate was \$28,450.15. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Purchase order numbers 28-2019 and 29-2019 are no longer needed and will be closed.

From the floor – Kenny Bing

Mr. Bing stated that he had spent two hours with the zoning inspector who ordered him to put up a wall for safety on a building (property next to railroad in Outville). The Licking County Building Code Department called and ask why he did not get a permit. Tom Frederick responded that during their talk, it was about zoning issues and that he does not have authority with the building code. Tom had explained that to have a business at this location, he would need approval from the Board of Zoning Appeals for a conditional use. Mr. Bing explained that he has moved the equipment to the back of the lot and removed the dumpster. He has no business at this location, therefore does not need BZA approval. He will put up a “for rent” sign and the next person can get approval. Trustee Van Buren stated that there is equipment for a

business, for instance a concrete batch plant, on the property currently. Mr. Bing responded that he had no other place to store it and would find a place. Trustee Van Buren advised Tom Frederick to contact the Licking County Prosecutor and send a certified letter to Mr. Bing.

Road Report continued – Ben Patterson, Road Superintendent

Discussion continued about expenditures for the two Beaver Run Road Culvert Projects.

-Eric Smith moved to approve the following purchase orders for use on the Beaver Run Road Culvert #1 and #2 Projects:

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|----------------------------------|-------------|
| 1. J. Clayton Excavation Inc. | \$15,000.00 |
| 2. Shelly Materials Inc. | \$2,500.00 |
| 3. Capital City Group Inc. | \$3,000.00 |
| 4. The Greensboro Corporation | \$5,000.00 |
| 5. United Precast Industries LLC | \$5,000.00 |

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor moved to approve a purchase order to ELM Concrete Recycling Yard for \$3,000.00 for use on the Beaver Run Road Culvert #1 and #2 Project. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Stone material for the Beaver Run Road Culverts Projects will be used off of the current purchase order with Martin Trucking (on contract price).

The fiscal officer shared Licking County Commissioner Resolution 99-99 which states: IN THE MATTER OF THE ELLINGTON VILLAGE SECTION 2 & 4 DITCH VACATION – LICKING COUNTY, OHIO (approved).

The township insurance information presented earlier in the meeting was reviewed. There was a concern with Burnham & Flowers that if they had a run on claims, it would be possible for them to come back and have the township pay. The Ohio Plan (the township's current policy) came in with the lowest premium.

-Mark Van Buren moved to approve renewing the township's insurance with The Ohio Plan, Rinehart-Walters-Danner, for the amount of \$11,493.00 which covers the 2019-2020 premium year. \$7,585.00 roads, \$230.00 cemetery and \$3,678.00 for general. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The trustees reviewed information from Angela Haines concerning the Sheldon Cemetery on Blacks Road. She checked the historic plat maps and the cemetery predates 1875.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees signed the April bank reconciliation.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:22 p.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer