

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JUNE 1, 2020

The Harrison Township Trustees met in regular session on June 1, 2020 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Larry Kretzmann, SWLCW&SD
Guest	Vickie Noble
Guest	Crystal Gilmore, 160 Florence Ave. SW
Guest	Keith Corwin, 160 Florence Ave. SW

From the floor – Crystal Gilmore and Keith Corwin

Ms. Gilmore lives at 160 Florence Avenue and attended the meeting to discuss a water issue in front of her home. She stated that the infrastructure has not changed in fifty years. They have been having issues for the past ten years. She would like for the township to make repairs. Mr. Corwin stated that the clay tile on their property needs work. The Road Superintendent stated that their home is in a low spot. Trustee Smith ask if the clay tile was on private property (which it is) and proceeded to explain the process of a ditch petition. The township cannot go onto private property. Discussion was held. Trustee Van Buren and the Road Superintendent will view the property.

-Ray Foor moved to approve the following:

- 1. Minutes of the May 19, 2020 regular meeting**
- 2. Payment advice, 156-2020 through 180-2020**
- 3. Warrants 17509 through 17524**
- 4. The May Bank Reconciliation**

**Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES.
The motion passed.**

Zoning Report – Tom Frederick, Zoning Inspector

The May zoning fee and permit total was \$1,408.60.

Tom reported that Tom Bolen was not interested in siding the old township hall and Richard Long is not equipped to tear off the old siding.

A quotation to replace the siding on the old white township hall was presented.

Contract Lumber would provide the materials as well as install.

Contract Lumber quote for 4" Exposure Siding \$6,756.50

Contract Lumber quote for 7" Exposure Siding \$4,195.68

All agreed that hardie plank would be best and with the age of the building additional issues might arise after the old siding is removed.

-Mark Van Buren moved to approve a purchase order to Contract Lumber for \$6,000.00 to replace the siding on the old white township hall with 7" exposure siding. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Tom reviewed the following properties with nuisance violations:

1. 51 Ohio Avenue – In the process of cleaning up.
2. 196 Brandon Drive – Mowed
3. 5295 York Road – Mowed
4. 117 Chevrolet Avenue – The Licking County Health Department has taken charge.
5. 4885 Watkins Road – Nuisance has not been taken care of.
6. 130 & 148 Ford Avenue – Licking County Health Department is working on.

-Mark Van Buren moved to adopt Resolution 2020 06 01 01 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 4885 Watkins Road. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Tom contacted Jake's Property Services for mowing of nuisance properties. They require a credit card payment the day that the work is completed. Tom will look for other vendors.

Tom discussed the possibility of staying on as a part time on call employee after the new zoning inspector has been trained. This will be discussed at a later time.

Trustee Van Buren reported that there will be no Outville Power Show this July at the township complex.

From the floor – Vickie Noble

Vickie inquired about the BZA position that will be open on June 22nd.

-Mark Van Buren moved to appoint Rachael Mattis Bissett (currently first alternate member of the BZA) to fill the member seat vacated by Valerie Hans, effective June 22, 2020. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Vickie Noble inquired of the Board, if Mr. Bing should be charged for his second BZA hearing that will take place on June 16th. Trustee Van Buren stated that the fee schedule states that actual costs are to be charged. Trustee Smith advised Tom to check with the Prosecutor.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported on activities of the district. The district is not charging late fees. First time late fees are waived due to Covid-19 regulations. The number of late accounts are going up each month.

Road Department Report – Ben Patterson, Road Superintendent

-Personal protective equipment was discussed and the township will receive needed items from the Licking County Emergency Management Agency this week.

-Ben reported that 310 Investments are keeping the road clean.

-Ben reviewed a letter from The Shelly Company concerning the 2019 resurfacing project. Ben will ask The Shelly Company to attend the next meeting to discuss the issues with the pavement. Trustee Van Buren felt there should be a five year warranty instead of a three year warranty.

-Ben is ready to schedule the first mosquito spraying.

Trustee Van Buren reported on the West Licking Fire District activities.

-Mark Van Buren moved to approve a purchase order to Rinehart-Walters-Danner for \$12,023.00 for the township 2020-2021 insurance renewal policy. Road & Bridge Fund will be charged \$7,935.00 and the General Fund will be charged \$4,088.00. Malicious act coverage was added to the policy this year. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve the letter of arrangement between Harrison Township and Wilson, Phillips & Ain, CPA's. Ray Foor seconded the motion. Fiscal Officer Carolyn Elder and Chairman Eric Smith signed the document. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The May bank reconciliation was signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:07 p.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2020 06 01 01 is a part of the June 1, 2020 minutes.