

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING FEBRUARY 6, 2017

The Harrison Township Trustees met in regular session on February 6, 2017 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble
Guest	Tony Sharp
Guest	Connie Klema, P.O. Box 991, Pataskala
Guest	Jim Hannahs

From the floor – Vickie Noble, Zoning Secretary
Vickie gave the Board replacement pages for the Zoning Resolution.

From the floor – Connie Klema
Connie Klema was representing Mr. Ronald A. Thomas, owner of the Commons at Outville Station. She was requesting, on Mr. Thomas behalf, a two year extension to the PUD zoning.

-Mark Van Buren moved to approve a two year extension to the PUD zoning for the Commons at Outville Station, Mr. Ronald A. Thomas. The extension would begin on February 6, 2017 and continue until February 6, 2019. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report – Tom Frederick, Zoning Inspector
The January zoning permit and fee total is \$2,264.04.
Tom provided the Township Summary of Subdivision Application for 2016 from the Licking County Planning Commission.
The fiscal officer notarized the signing of Cemetery Lot Deed, Lot Number A, Section 066, for Dwight W. Blevins.
Tom stated that he had attended a MS-4 meeting with Ben Patterson.
Tom is working on filing information for the United State Census.

-Ray Foor moved to approve the following:
1. The minutes of the January 3, 2017 regular meeting

2. Payroll & withholding, OTAS warrants 15055 through 15087 and DD119 & DD120
3. Payment advice #1-2017 through #33-2017
4. UAN warrants, 15521 through 15553

Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to receive sealed bids for a contract to supply the specified stone material for use in the maintenance of Harrison Township roads. The contract period shall be from April 1, 2017, through March 31, 2018. Bids will be received by the Harrison Township Trustees at 3886 Outville Road, Granville, Ohio 43023, until March 6, 2017 at 4:00 p.m. Bids will be publicly opened at 7:00 p.m. during the Harrison Township Trustees monthly meeting on March 6, 2017. The total amount of the contract shall not exceed \$55,000.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The engineer estimates for the paving, striping and cap seal projects are not back from the Licking County Engineer yet.

It was decided to remove Smoke Road from the paving list this year due to culvert replacement. Licking County Commissioner Resolution 89-102 was reviewed, establishing extensions of Mannasch Drive West, Woolard Park Drive and Ambrosia Drive in Ellington Village Subdivision, Section 3, Part 2.

Ben reported estimates to replace the guardrail on Refugee Road (damaged from an accident) as follows:

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| 1. M. P. Dory Co. | \$2,300.00 |
| 2. Paul Peterson Company | \$1,895.00 |

-Mark Van Buren moved to approve Paul Peterson Company replacing the guardrail on Refugee Road that was damaged by an accident for the cost of \$1,895.00. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben reported that the new truck will be ready within two weeks.

Ben presented estimates to cut trees out of the road right of way as follows:

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| 1. Tree King Tree Services, Inc. | \$28,800.00 |
| 2. Arbaughs Tree Service & Landscaping | \$39,500.00 |
| 3. Davey Tree | \$78,336.00 |

-Mark Van Buren moved to approve a purchase order to Tree King Tree Services, Inc. for \$33,800.00. The \$28,800.00 was approved plus an additional \$5,000.00 for use only if extra trees need to be removed while on the job. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented estimates to replace the garage door on the Road Department Garage as follows:

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| 1. Precision Door, Steve Walters | \$1,000.00 plus \$45.00 per remote |
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| 2. McKee, Brian Girard | \$1,880.00 plus \$42.00 per transmitter |
| 3. Angeletti Overhead Door, LLC | \$785.00 plus remotes |

-Mark Van Buren moved to approve a purchase order to Angeletti Overhead Door, LLC for \$1,000.00 to replace the door on the Road Department Garage and purchase remotes if needed. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Discussion was held concerning the storm water issue on Beecher Road.

-Eric Smith moved to approve the 2016 Township Highway System Mileage Certification from the Licking County Engineer which states that Harrison Township has 48.280 miles of public roads as of December 31, 2016. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to change the paragraph at the bottom of the zoning fee schedule to read as follows:

*** For Applications for Architectural Standards Review, Rezoning or a Board of Appeals Conditional Use, Variance or Appeals, the applicant will make the necessary deposit, but will be charged the actual cost of the service. If expenses are more than the deposit, the applicant will be billed for the additional expense.**

Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Trustee Van Buren reported that he met with the Road Department employees and listened to their employee handbook concerns.

Trustee Van Buren covered sections concerning emergency call in minimum hours, medical appointments and the civil leave policy section. Suggested changes will be reviewed by the Prosecutor and reviewed at a future meeting.

The fiscal officer reviewed Positive Pay offered by Park National Bank and the recommendation from the Auditor of State's Office. The township can bypass the hard cash payment of \$100.00 per month if a compensating balance is carried in the checking account.

-Eric Smith moved to approve the fiscal officer implementing Positive Pay with Park National Bank once the details are worked out. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer received a letter from the Ohio Department of Agriculture concerning the Gypsy Moth Slow the Spread Program. They will be conducting treatments of forested areas infested with the Gypsy Moth pest in early to mid-May with a larvacide treatment or in mid-June, with a mating disruption treatment.

-Eric Smith moved to approve renewing the township's membership with DAS for \$100.00. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve a purchase order to Ischy Technology Solution, LLC for the amount of \$5,000.00. The amount will be encumbered as follows, \$3,000.00 from the general fund and \$2,000.00 from the road and bridge fund for computer and equipment services. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The December 2016 and January 2017 bank statements were reviewed and signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:02 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer