

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING FEBRUARY 5, 2018

The Harrison Township Trustees met in regular session on February 5, 2018 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Jim Hannahs
Guest	Brandon Menninger
Guest	Denise Natoli Brooks, Licking SWCD, 740-670-5330
Guest	Vince Crawford, Waste Management
Guest	Larry Kretzmann, SWLCW&SD
Guest	Vickie Noble

From the floor – Mr. Jim Hannahs

Mr. Hannahs commented about pot holes on Watkins Road. He was reminded that this is a county road and not a township road.

From the floor – Joe Garrett, Trebel

Mr. Garrett reviewed the NYMEX – Natural gas contract settlement price history. Mr. Garrett stated that Lucas has joined Trebel in charge of administrative work. Mr. Garrett requested that Chairman Eric Smith sign an annual aggregator registration application.

-Mark Van Buren moved to approve the following:

- 1. The minutes of the January 2, 2018 regular meeting**
- 2. Payment vouchers 7-2018, 10-2018, 11-2018 & 12-2018**
- 3. Payroll and bills, warrants 16082 through 16139**
- 4. Bank reconciliations from December 2017 and January 2018**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Denise Natoli Brooks, Licking County Soil and Water District

Tom Frederick reviewed the Urbanized Area in Harrison Township (BWT).

Denise reported that the EPA requires a Stormwater Management Plan which she is working on the final document. We will use Licking County’s Plan with an Addendum to address Harrison

Township's specific details. This is a five year plan with six major parts. The township will make an effort to educate residents of the township concerning stormwater issues. The townships 2018 goal will be to have the outfalls mapped.

From the floor – Vince Crawford, Waste Management

Mr. Crawford is Harrison Township's Public Sector Representative replacing Tom Turchiano. He introduced himself and answered a few questions. He will look into the possibility of three one year extensions to the townships waste contract. The current contract expires in September 2018. Trustee Van Buren stated that he had resident concerns about recycling not being picked up regularly.

Zoning Report – Tom Frederick, Zoning Inspector

The January zoning permit and fees total was \$4,280.76.

Tom will send out PUD notices this spring.

7:00 p.m. – Open the Harrison Township Sanitary Sewer Service Improvement 2017 Bids

Spenco Excavating	Total Contract Price	\$52,855.00
Alternate Bid:	#6	\$8,850.00
Alternate Bid:	#7	\$950.00

TLV Services Inc.	Total Contract Price	\$36,548.00
Alternate Bid:	#6	\$10,175.00
Alternate Bid:	#7	\$1,800.00

G & G Enterprises Complete Excavating Service LLC	Total Contract Price	\$33,475.00
Alternate Bid:	#6	\$8,250.00
Alternate Bid:	#7	\$600.00

-Mark Van Buren moved to award the Harrison Township Sanitary Sewer Service Improvement 2017 Bid to G & G Enterprises Complete Excavating Service LLC. for the amount of \$42,325.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reviewed activities in the district and stated that the new water station has had the concrete poured.

Road Report – Ben Patterson, Road Superintendent

-Eric Smith moved for Harrison Township, Licking County, Ohio to receive sealed bids for a contract to supply the specified stone material for use in the maintenance of Harrison

Township roads. The contract period shall be from April 1, 2018, through March 31, 2019. Bids should be sealed in an envelope and marked, "Stone Material Bid" on the outside. Bids will be received by the Harrison Township Trustees at 3886 Outville Road, Granville, Ohio 43023, until March 5, 2018 at 4:00 p.m. Bids will be publicly opened at 7:00 p.m. during the Harrison Township Trustees monthly meeting on March 5, 2018. The contract will have a maximum amount of \$55,000.00, \$50,000.00 from the Road & Bridge Fund and \$5,000.00 from the General Fund. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The 2018 paving project will be discussed at the next meeting.

Licking County Resolution 93-327 was reviewed concerning Ellington Village Section 2 and Section 3-1, County Ditch Partial Vacation.

The Ashcraft Drive Project was discussed. Trustee Van Buren will speak with the Prosecutors Office.

-Ray Foor moved to adopt Resolution 2018 02 05 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF THE PALMER ROAD CULVERT and Request Engineering. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Mark Van Buren moved to approve a purchase order to the Licking County Auditor for funds that will be deducted from the townships tax settlement to pay the Licking County Health Department in the amount of \$35,000.00 for 2018. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor moved to approve the 2017 Township Highway System Mileage Certification that the County Engineer will file with ODOT with 48.590 miles of road in Harrison Township. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to approve all four employees that drive township vehicles have turned in driver's abstracts and the Board of Trustees have reviewed them. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer reported that permission was granted from the Auditor of State, Local Government Services, to create the Harrison Meadows Subdivision Street Lighting Fund #2903.

-Mark Van Buren moved to allow the fiscal officer to enter data in the UAN System as follows:

- 1. Create a Special Assessment Fund 2903 for Harrison Meadows Street Lights**
- 2. Enter a Revenue Budget of \$2,100.00, Account code 2903-891-0003**

- 3. Enter Permanent Appropriations in the amount of \$2,100.00**
 - a. Account code 2903-310-314-0003, Tax Collection Fees, \$100.00**
 - b. Account code 2903-310-351-0003, Electricity, \$2,000.00**

This information will also be reported to the Licking County Auditor.

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the December 2017 and January 2018 bank statements.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:49 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2018 02 05 01 is part of the February 5, 2018 minutes.