

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING FEBRUARY 1, 2016

The Harrison Township Trustees met in regular session on February 1, 2016 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, Zoning Secretary
Guest	Tony Sharp
Guest	Zach Helm, Strawser Construction, Inc.
Guest	Larry Kretzmann, SWLCW&SD

From the floor - Zach Helm, Strawser Construction, Inc.

Mr. Helm presented a proposal from Strawser Construction, Inc. to ODOT type 3 crack seal eleven to twelve miles of township roads. The unit price was \$0.40/sy quoting 149,885 sy at a cost of \$59,954.00. Strawser Construction has completed the measurements of the roads that the trustees would like to crack seal. He explained different types of treatments for the roads. This proposal would be on ODOT Contract 101G17.

-Mark Van Buren moved to adopt Resolution 2016 02 01 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF VARIOUS ROADS IN HARRISON TOWNSHIP. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Ray Foor moved to adopt Resolution 2016 02 01 02 which states: PARTICIPATION IN THE ODOT STATE CONTRACT FOR CRACK SEAL IN 2016. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Zoning Report - Tom Frederick, Zoning Inspector

January fee and permit total was \$1,844.86.

Tom has arranged with Ohio Steel on Route 40 to contract with for removal of Junk Motor Vehicle violations.

Tom talked about a new home being built on Lot 17, 192 Almahurst, of the Yorkshire Village subdivision that has placed the foundation and the basement within the retention basin for this

subdivision. Tom read Section 61.70, Inspection to Ensure Compliance, of the Subdivision Regulations. Tom is working with all agencies to resolve this issue.

Tom has spoke with Deb Dingus, Executive Director of United Way of Licking County. She will be in Harrison Township on April 14th and 15th as part of the Sleep Out Challenge for 50 days to raise funds and awareness.

-Mark Van Buren moved to approve the following:

- 1. minutes of the January 4, 2016 regular meeting**
- 2. mid-month payroll, warrants 14438 through 14442**
- 3. payroll and bills, warrants 14443 through 14496**
- 4. V31, DD 84 and DD 85**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Trustee Van Buren stated that a resident had complained about the brightness of the Coughlin Signs and would like Tom to check on the brightness and if they are allowed to have on and off premise advertising on the signs.

Road Report - Ben Patterson, Road Superintendent

-Mark Van Buren moved to receive sealed bids for a contract to supply the specified stone material for use in the maintenance of Harrison Township roads. The contract period shall be from April 1, 2016, through March 31, 2017. Bids will be received by the Harrison Township Trustees at 3886 Outville Road, Granville, Ohio 43023, until March 7, 2016 at 4:00 p.m. Bids will be publicly opened at 7:00 p.m. during the Harrison Township Trustees monthly meeting on March 7, 2016. The total amount of the contract shall not exceed \$50,000.00. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve the 2015 Township Highway System Mileage Certification for Harrison Township. The certified mileage as of 01/01/2015 was 47.910 miles plus additions that occurred during 2015 are as follows:

- | | | |
|-------------------------------|---------------------|------------------|
| 1. Cherokee Trails SW | change 0.130 | extension |
| 2. Mannaseh Drive West | change 0.090 | new road |
| 3. Woodard Park Drive | change 0.090 | new road |
| 4. Ambrosia Drive | change 0.060 | new road |

The Township Mileage as of 01/06/2016 is 48.280 Miles. The trustees signed the certification and the fiscal officer will return the form to the Licking County Engineer who will submit it to ODOT. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer handed out copies of the PERRP 300AP form to be posted at the Township Hall and the Road Department office.

Employee Dirk Bender gave Ben Patterson, Road Superintendent a letter dated January 14, 2016 that he has returned to work (elsewhere) and would like to no longer be a seasonal employee for Harrison Township.

-Ray Foor moved to accept the resignation from Dirk Bender, seasonal on call road employee, as of February 1, 2016. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben would like to install emergency lights in the road department garage in case the electric would go out. Details were discussed.

Ben reported that no striping needs done this year.

Ben presented a list of items that are of no value and the township would like to discard.

-Mark Van Buren moved to adopt Resolution 2016 02 01 03 which states: That the Board of Township Trustees, pursuant to R.C. 505.10 (A)(7), shall discard and/or salvage the township personal property listed. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

From the floor - Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that the district is back to full staff. The district has spent \$112,000.00 on legal fees for arbitration with the City of Pataskala. They should have the verdict by March 1st.

The trustees reviewed all drivers abstracts.

-Eric Smith moved to approve paying the Pataskala Area Chamber of Commerce for Basic Membership at a cost of \$125.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer received a letter from the Licking County Genealogical Society requesting cemetery burial record information for veterans. Since the township does not have this information, the letter will be forwarded to Doug Smith who might be able to help the Society.

There will be a Informational Town Hall Meeting concerning the Harrison Township Aggregation Program on February 24, 2016 at 6:00 p.m. The meeting will be held at the Harrison Township Hall, located at 6750 Outville Road, Pataskala, Ohio 43062.

-Eric Smith moved to approve paying the Cooperative Purchasing Administration fee for the Ohio Department of Administrative Services Cooperative Purchasing Program of \$100.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve a purchase order for \$2,300.00 for the 2015 premium due to Ohio Bureau of Workers' Compensation. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer notified the trustees that the township will have a IPA for the upcoming audit.

-Mark Van Buren moved to approve the fiscal officer writing warrants mid-month if necessary since the February meeting fell on the first day of the month. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the bank statements. The trustees reviewed and signed the Statement of Pooled Securities as of December 31, 2015.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:35 p.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2016 02 01 01

Resolution 2016 02 01 02

Resolution 2016 02 01 03 are all a part of the February 1, 2016 minutes.