

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING DECEMBER 3, 2018

The Harrison Township Trustees met in regular session on December 3, 2018 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was absent.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Tony Sharp
Guest	Jim Organ, OSA/B&F
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Larry Kretzmann, SWLCW&SD

The district is developing a water well by National Trails. The district has collected 1.8 million dollars in tap fees so far this year. Mr. Kretzmann reviewed activities of the district.

From the floor – Jim Organ

Mr. Organ reviewed the options available to the township for the health insurance renewal. The current carrier Anthem came in with a 23.82% increase in premium, \$11,326.38.

Other options available are:

MMO with \$5,000 H.S.A. 100%	\$10,877.99
MMO with \$6,750/13,500	\$9,578.82
UHC with \$6,550/13,100	\$8,514.76
UHC with \$5,700 H.S.A. 80%	\$8,961.50

Mr. Organ recommended the MMO with \$6,750/13,500 with a premium of \$9,578.82. It is the closest to the current policy. He recommended increasing the HRA \$200/400.

**-Eric Smith moved to approve cancelling the current Anthem health insurance policy and signing up with Medical Mutual of Ohio, the \$6,750/13,500 out of pocket limit, with a monthly premium of \$9,578.82 (not finalized until policy has been accepted). The motion further states that the HRA limit will be \$5,200/\$10,400. A purchase order for \$10,500.00 was approved for the January 2019 premium. The Fiscal Officer, Carolyn Elder is authorized to sign all documents needed for the transition. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

**-Eric Smith moved to approve authorizing the fiscal officer to transfer enough funds from the main account to the HRA bank account to bring the balance up to \$62,400.00 on January 1, 2019. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

**-Eric Smith moved to approve the following:**

- 1. Minutes of the November 5, 2018 regular meeting**
- 2. Payment advice #89-2018, 93-2018, 94-2018 & 95-2018**
- 3. Bills and payroll, warrants 16653 through 16697**
- 4. The November Bank Reconciliation**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

Zoning Report – Tom Frederick, Zoning Inspector

The November permit and fee total was \$1,501.00.

Tom will interview the candidates that have submitted a resume for positions on the ZC and BZA and report back to the Board at the next meeting.

Tom shared a newsletter from Licking County Recycling.

Tom shared a letter from Deborah Morgan, 268 Middleground Road, stating her concern for a greenhouse on her neighbor's property. The greenhouse is at 248 Middleground Road owned by Ms. Diane Michel-Skaggs. Her letter references 13.1 of the Zoning Resolution. Tom will review with the Licking County Prosecutor.

Tom reported that he has met with Ryan Homes and the Realtor concerning the Indian Hills Golf course (property for sale). They would like to build housing that is less than the required 1800 sq. ft. for empty nesters.

The trustees approved a change in Tom Frederick's work schedule in December.

Tom presented the Board with his resignation. He would like to be rehired in January 2019.

**-Ray Foor moved to accept Thomas Frederick's resignation as the Harrison Township Zoning Inspector effective December 22, 2018. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

Road Report – Ben Patterson, Road Superintendent

**-Ray Foor moved to approve reducing the weight load limits in Harrison Township on the following roads from January 1<sup>st</sup> to April 15<sup>th</sup>, 2019:**

<b>Almahust Road</b>	<b>East off York Road</b>
<b>Amanda Drive</b>	<b>South off St. Rt. 16</b>
<b>Ashcraft Drive</b>	<b>South of St. Rt. 16</b>
<b>Beaver Run Road</b>	<b>Outville Road to Gale Road</b>
<b>Beaver Run Road</b>	<b>Outville Road to York Road</b>
<b>Beecher Road</b>	<b>Outville Road to York Road</b>

Beecher Road  
Brandon Drive  
Carryback Drive  
Cherokee Trail  
Citation Drive  
Creek Road  
Ellington Blvd.  
Gale Road  
Gale Road  
Gale Road  
Harvest Ridge Avenue  
Millstone Circle  
Highview Blvd. S. 2-Lane  
Hollow Road  
Hollow Road  
Jefferson Ridge Drive  
Joshua Lane  
Kelly Marie Drive  
Lexington Woods Drive  
Middleground Road  
Needles Drive  
Nichole Court  
Palmer Road  
Refugee Road  
Refugee Road  
Refugee Road  
Smoke Road  
Watkins Road  
Wesleyan Church Road  
Wesleyan Church Road  
York Gate Drive  
Zackary Drive

York Road to Watkins Road  
Outville Road to Beecher Road  
York Road to Watkins Road N. of St. Rt. 16  
South off St. Rt. 16 E. of Outville Road  
West off Watkins Road N. of St. Rt. 16  
West off Watkins Road to Pataskala Corp.  
North off St. Rt. 16  
Blacks Road to Deeds Road  
Deeds to St. Rt. 16  
At Granview  
East off York Road  
West of Outville Road  
East off St. Rt. 310  
York Road W. to Watkins Road S.  
Watkins Road W. to St. Rt. 310  
Watkins Road to Beecher  
St. Rt. 16 to Amanda  
West off Outville Road to Brandon Drive  
West off Outville Road S. of St. Rt. 16  
W. off Watkins Road & S. off Riva Ridge  
Watkins Road to Twenty Grand  
South off Blacks Road  
East off St. Rt. 158 to Union Township Line  
Gale Road to Outville Road  
Outville Road to York Road  
Watkins Road to Smoke Road  
Refugee Road to Creek Road  
Hollow Road to Wesleyan Church Road  
St. Albans Line to Watkins Road S.  
Watkins Road S. to St. Rt. 310  
West of York Road  
South of St. Rt. 16

**Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES.  
The motion passed.**

Ben reviewed culverts that need replaced in 2019.

After attending a County Engineer meeting, Ben presented details concerning per trip inspections on road department equipment. Ben will keep a copy in the vehicle and a second copy in his office. Ben obtained an estimate for printed forms from A Printed Impression. 250 copies for \$69.00, 500 copies for \$115.00 or 1000 copies for \$182.00.

Ben requested permission for road employee, Brandon Menninger to take vacation for 7-10 days in February. This was fine with the trustees.

Ben reviewed the Licking County Engineer's report concerning drainage in Indian Hills.

Discussion was held concerning Meridian Drive and Dark Star Drive. These roads are south of State Route 16 off of York Road. The trustees would like to place these roads on a non-maintenance status. The first step is to request engineering.

**-Ray Foor moved to request Engineering from the Licking County Engineer for Meridian Drive and Dark Star Drive to start the process of placing these roads on non-maintenance status. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

The fiscal officer received a letter from the Department of Commerce stating that all liquor permits in Harrison Township will expire on February 1, 2019. The trustees have no objections.

**-Ray Foor approved a purchase order to the Ohio Bureau of Workers' Compensation in the amount of \$10,000.00 for the 2019 premium. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

**-Ray Foor moved to advertise the January organizational and regular meeting of the Harrison Township Board of Trustees which will be held on January 7, 2019 at 6:00 p.m. at the Harrison Township Hall. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

The fiscal officer reported that more revenue was received throughout the year than budgeted at the beginning of the year.

**-Ray Foor moved to authorize the fiscal officer to increase the revenue account status for the following accounts:**

<b>General Fund</b>	<b>Acct Code 1000-532-0000</b>	<b>Local Government</b>	<b>\$8,500.00</b>
<b>General Fund</b>	<b>Acct Code 1000-701-0000</b>	<b>Interest</b>	<b>\$45,000.00</b>
<b>General Fund TOTAL INCREASE</b>			<b>\$53,500.00</b>

<b>Motor Vehicle License Tax Fund</b>	<b>Acct Code 2011-701-0000</b>	<b>Interest</b>	<b>\$2,200.00</b>
<b>Motor Vehicle License Tax Fund TOTAL INCREASE</b>			<b>\$2,200.00</b>

<b>Gasoline Tax Fund</b>	<b>Acct Code 2021-701-0000</b>	<b>Interest</b>	<b>\$4,200.00</b>
<b>Gasoline Tax Fund TOTAL INCREASE</b>			<b>\$4,200.00</b>

<b>Cemetery Fund</b>	<b>Acct Code 2041-302-0000</b>	<b>Fees</b>	<b>\$1,500.00</b>
<b>Cemetery Fund TOTAL INCREASE</b>			<b>\$1,500.00</b>

**The township received more Local Government Funds and Interest than anticipated as well as Cemetery Fees. NO APPROPRIATIONS WERE CHANGED. This will be reported to the Licking County Auditor. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

**-Ray Foor moved to approve paying the Licking County Township Association membership dues for Harrison Township, \$260.00 plus \$50.00 associate member dues for the Zoning Inspector. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The November Bank Reconciliation was reviewed and signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:13 p.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer