

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING AUGUST 5, 2019

The Harrison Township Trustees met in regular session on August 5, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, Zoning Secretary
Guest	Teresa Meno, 220 Citation Drive
Guest	Tim & Jan Solt, 80 Millstone Circle
Guest	Tom & Fay Travis, 37 Millstone Circle
Guest	Susan & Tony Sharp, 77 Millstone Circle
Guest	Keith & Mary Howe, 21 Gristmill Court
Guest	Rick Biniker, 36 Millstone Circle
Guest	Don Phillips, 7186 Broad Street
Guest	Doug Beaty, 137 Mannaseh Drive W.
Guest	Donna Goodfleisch, 41 Gristmill Court
Guest	Brad Williams, 4671 Beaver Run Road
Guest	Tyler & Terrye Kolbe, 58 Millstone Court
Guest	Ben & Alisa Klepser, 46 Gristmill Court
Guest	Mark & Tina Berry, 6202 Outville Road
Guest	Joe Garrett, Trebel
Guest	Giorgi & Phil Bickel, 34 Gristmill Court

From the floor – Teresa Meno

Teresa Meno lives at 220 Citation Drive in Beechwood Trails. She attended the meeting to request a speed limit study for Citation Drive. She explained to the Board that many speeders pass walkers, bikes and school buses. She lives in the fifth house on Citation Drive off of Watkins Road. She researched online different solutions to the problem. She felt a three way stop sign, more speed limit signs and to paint 25 mph on the pavement would help. Trustee Van Buren stated that he has spoken with Matt Hill (Senior Project Manager with LCATS) and that he informed him that stop signs cannot be used for speed control. Vehicles slow down and roll through causing traffic issues and accidents. Trustee Van Buren stated that a speed study could be performed.

From the floor – Tim & Jan Solt

Mr. Solt lives at 80 Millstone Circle in the Harrison Trace Subdivision. Mr. Solt was one of the representatives chosen from Harrison Trace to present a petition to the Board of Trustees. Mr. Solt explained that Harrison Trace has large lots and nice homes. The adjoining 41.18 acres owned by Deerfield Lands has been for sale for a while. This property was originally going to be phase two of Harrison Trace. The property is currently under contract. Residents are concerned that the new owners will use this property for something other than large nice homes like they have in phase one. They are concerned that traffic will increase past their homes and speeding will be a problem. Mr. Solt stated that there is no access to Blacks Road or Outville Road to this property. The only access is through Harrison Trace. Mr. Solt continued with concerns of water runoff from this property. He stated that they have a quiet neighborhood and are concerned with their property values. Mr. Solt presented fifty signatures of residents of Harrison Trace and their concerns. Shortly thereafter another eleven signatures from residents who live on Blacks Road was presented to the Board of Trustees as part of this petition. The presented petition, six pages total, will be attached to the August 5, 2019 minutes as Exhibit 'A'. Trustee Smith stated that this property is zoned Business and Agriculture and that one acre lots and architectural standards would be followed as well as traffic studies for road standards.

Trustee Van Buren inquired if phase two currently has access to Blacks Road. The Zoning Inspector checked and stated yes, the Allwine property. Trustee Van Buren stated that no one has approached the Trustees or the Zoning Inspector concerning this property.

From the floor – Tony Sharp

Mr. Sharp lives at 77 Millstone Circle and purchased his lot seventeen years ago. He was told at that time that forty-six plus acres would be residential. He expressed that his major concern is for traffic and drainage issues.

Trustee Foor commented that county meetings as well as all township meetings are open to the public. Therefore, everyone could attend and voice their concerns.

Trustee Van Buren stated that if phase two is going to be built like phase one, the plans will have to be approved by the Licking County Planning Commission.

Zoning Inspector, Tom Frederick explained that if the property wanted to be rezoned, approval would go through the Harrison Township Zoning Commission then the Board of Trustees.

Trustee Van Buren ask Tom Frederick to explain what would happen if a church was built on this property.

Tom Frederick answered that it would go through a major development review by the LCPC, the fire department and that the owners could be issued a permit without the vote of the Board of Trustees.

Trustee Smith added that it could be reconfigured.

From the floor – Susan Sharp

Mrs. Sharp inquired if a church goes in with the current water issues, would it come before the Board. Trustee Van Buren replied that water and traffic are approved by the county.

From the floor – Tom & Fay Travis

They were in attendance to receive more information and wondered about parking regulations. Tom Frederick stated parking for a church would require one parking space for every five seats.

From the floor – Keith and Mary Howe

They were in attendance to receive more information.

From the floor - Donna Goodfleisch

Ms. Goodfleisch stated that she was the first homeowner in phase one of Harrison Trace. She expressed concerns for lighting, traffic and water.

From the floor - Ben & Alisa Klepser

Mr. & Mrs. Klepser moved to Harrison Trace in 2012 and love the neighborhood. They live next to the farm field and wondered what the buffering regulations are.

Tom Frederick responded that if there is business to residential, there will be buffering. The mound along the township driveway was used as an example. Mr. Klepser inquired about where he could obtain county information. Trustee Van Buren responded that the Licking County Planning Commission's website would be helpful.

From the floor – Mark Berry

Mr. Berry ask if starting a project meant improvements or disturbance of soil. Tom Frederick responded disturbance of soil.

-Ray Foor moved to approve the following:

- 1. Minutes of the July 16, 2019 regular meeting**
- 2. Payment advice #58-2019 through 61-2019**
- 3. Payroll and bills, warrants 17082 through 17122**
- 4. The July Bank Reconciliation**

Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Doug Beaty

Mr. Beaty lives at 137 Mannaseh Drive W. in Ellington Village. He is concerned with safety issues. He stated that there is no room for emergency vehicles to pass through on Mannaseh Drive when residents park on both sides of the road. Zoning Inspector, Tom Frederick shared a list of roads that the Board is considering enacting "No Parking on Street". Mr. Beaty has called the Sheriff and they respond but cannot enforce no parking.

The Board discussed the list of roads being considered for a "No Parking on Street" resolution. The Zoning Inspector along with the Road Superintendent will detail which roads should have no parking on both sides and which should have no parking on one side (opposite fire hydrant). This list will be ready for review at the September meeting.

Tom reported that Phase seven of Ellington Village was turned in today. Phase six will happen next year along with the pool and Phase five is ready now.

From the floor – Joe Garrett, Trebel

The township's natural gas contract for residents through aggregation is in effect through the end of 2020. Mr. Garrett explained the rates and that they are currently low. He presented a 3.677 total fixed rate to the Board with Volunteer Energy Services Inc.

-Mark Van Buren moved to approve the total fixed rate of 3.677 for the remainder of the township's natural gas aggregation program with Volunteer Energy Services Inc. The contract dated August 5, 2019 will commence on the first day of each location billing cycle which ends in the month of October 2019 and shall be in effect for a period of 15 months. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to order a traffic study with LCATS for Citation Drive, Forward Pass and Beecher Road in Harrison Township. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Joe Garrett, Trebel

Mr. Garrett had looked into rates for the township's five electric bills and supplier Dynegy Energy Services East. LLC offered a power price of \$0.04630 for two years.

-Mark Van Buren moved to enroll the township's five electric bills with supplier Dynegy Energy Services East. LLC at a power price of \$0.04630 for two years. The contract will run from September 2019 to September 2021. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that a rate study was ordered in January. It estimated that all rates should be raised for the district. New well field exploration near the racetrack looks promising. He reported on other activities of the district.

Zoning Report – Tom Frederick, Zoning Inspector

The July permit and fee total was \$3,680.68.

Road Report – Ben Patterson, Road Superintendent

Ben presented an estimate to repair the HVAC system for the township hall from Chaney Mechanical for \$4,559.61.

-Mark Van Buren moved to approve a purchase order to Chaney Mechanical, LLC for \$5,000.00 to replace the evaporator coil and repair the HVAC system for the township hall. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben reported that the resurfacing project will start the week of August 12th. Discussion took place concerning road preparation for this project. Crack sealing, mowing and culvert

replacement. Ben felt that there was not enough time to replace the culvert on Creek Road.

-Mark Van Buren moved to replace the culvert on Creek Road this week near the Goldstein property before the resurfacing project starts. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer reported that it is time to set the special assessments for the street lights in the Indian Hills Subdivision, Outville and the Harrison Meadows Subdivision. Fund balances, expenses and revenue were reviewed.

-Mark Van Buren moved to adopt Resolution 2019 08 05 01 which states: the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Outville Lighting District in the amount of \$10.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Eric Smith moved to adopt Resolution 2019 08 05 02 which states: the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Subdivision of Indian Hills Lighting District in the amount of \$25.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Mark Van Buren moved to adopt Resolution 2019 08 05 03 which states: the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Harrison Meadows Subdivision Lighting District in the amount of \$63.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Ray Foor moved to renew the Zoning Inspector, Tom Frederick's bond. Mark Van Buren seconded he motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The township owned lot, that was for sale, is under contract but has not yet went to closing. The fiscal officer will input a new revenue code for these anticipated funds.

The fiscal officer reported that Ohio Public Works Commission District 17 training is August 15th.

The fiscal officer explained that the AOS will allow the township to extend their contract with Wilson, Phillip & Agin, CPAs.

-Ray Foor moved to approve Carolyn Elder, Fiscal Officer to extend the townships contract with Wilson, Phillips & Agin, CPAs for the extension period of 1/1/2018 to 12/31/2021 for biennial audits. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The BWC case papers were reviewed by the trustees.

With the hiring of a new road employee the current purchase order for health insurance premiums is not sufficient.

-Mark Van Buren moved to approve a purchase order to Medical Mutual for \$10,500.00 to cover the additional cost of health insurance premiums from hiring a new road employee. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor approved allowing the fiscal officer to move funds from one line item to another within a fund up to \$5,000.00 if needed. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The July Bank Reconciliation was reviewed and signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:52 p.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following Resolutions are a part of the August 5, 2019 minutes.

Resolution 2019 08 05 01

Resolution 2019 08 05 02

Resolution 2019 08 05 03

The following six pages marked EXHIBIT 'A' is the petition presented to the Harrison Township Board of Trustees from the residents of the Harrison Trace Subdivision.

(Referenced on Page 2 of 12)